## CERTIFICATION OF ENROLLMENT

### SUBSTITUTE SENATE BILL 6382

Chapter 1, Laws of 2010

61st Legislature 2010 Regular Session

### STATE EMPLOYEES--COMPENSATION RESTRICTIONS

EFFECTIVE DATE: 02/15/10

Passed by the Senate February 9, 2010 CERTIFICATE YEAS 33 NAYS 15 I, Thomas Hoemann, Secretary of the Senate of the State of Washington, do hereby certify that BRAD OWEN the attached is SUBSTITUTE SENATE President of the Senate BILL 6382 as passed by the Senate and the House of Representatives Passed by the House January 28, 2010 on the dates hereon set forth. YEAS 94 NAYS 3 THOMAS HOEMANN FRANK CHOPP Secretary Speaker of the House of Representatives Approved February 15, 2010, 3:37 p.m. FILED February 16, 2010

> Secretary of State State of Washington

CHRISTINE GREGOIRE

Governor of the State of Washington

# \_\_\_\_\_

### SUBSTITUTE SENATE BILL 6382

### AS AMENDED BY THE HOUSE

Passed Legislature - 2010 Regular Session

State of Washington 61st Legislature 2010 Regular Session

By Senate Ways & Means (originally sponsored by Senators Prentice and Tom; by request of Governor Gregoire)

READ FIRST TIME 01/22/10.

- 1 AN ACT Relating to reducing the cost of state government operations
- 2 by restricting compensation; amending RCW 41.06.500, 43.03.030,
- 3 43.03.040, and 41.60.150; reenacting and amending RCW 41.06.070 and
- 4 41.06.133; creating new sections; and declaring an emergency.
- 5 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF WASHINGTON:
- 6 Sec. 1. RCW 41.06.070 and 2009 c 33 s 36 and 2009 c 5 s 1 are each 7 reenacted and amended to read as follows:
  - (1) The provisions of this chapter do not apply to:
- 9 (a) The members of the legislature or to any employee of, or position in, the legislative branch of the state government including members, officers, and employees of the legislative council, joint legislative audit and review committee, statute law committee, and any interim committee of the legislature;
- (b) The justices of the supreme court, judges of the court of appeals, judges of the superior courts or of the inferior courts, or to any employee of, or position in the judicial branch of state government;
- 18 (c) Officers, academic personnel, and employees of technical 19 colleges;

- 1 (d) The officers of the Washington state patrol;
  - (e) Elective officers of the state;

2

3

5

6

7

9

10

11

12

13

14

15 16

17

18

19

20

2122

23

24

25

26

- (f) The chief executive officer of each agency;
- (g) In the departments of employment security and social and health services, the director and the director's confidential secretary; in all other departments, the executive head of which is an individual appointed by the governor, the director, his or her confidential secretary, and his or her statutory assistant directors;
  - (h) In the case of a multimember board, commission, or committee, whether the members thereof are elected, appointed by the governor or other authority, serve ex officio, or are otherwise chosen:
    - (i) All members of such boards, commissions, or committees;
- (ii) If the members of the board, commission, or committee serve on a part-time basis and there is a statutory executive officer: The secretary of the board, commission, or committee; the chief executive officer of the board, commission, or committee; and the confidential secretary of the chief executive officer of the board, commission, or committee;
- (iii) If the members of the board, commission, or committee serve on a full-time basis: The chief executive officer or administrative officer as designated by the board, commission, or committee; and a confidential secretary to the chair of the board, commission, or committee;
- (iv) If all members of the board, commission, or committee serve ex officio: The chief executive officer; and the confidential secretary of such chief executive officer;
- 27 (i) The confidential secretaries and administrative assistants in 28 the immediate offices of the elective officers of the state;
  - (j) Assistant attorneys general;
- 30 (k) Commissioned and enlisted personnel in the military service of 31 the state;
- 32 (1) Inmate, student, part-time, or temporary employees, and part-33 time professional consultants, as defined by the Washington personnel 34 resources board;
- 35 (m) The public printer or to any employees of or positions in the 36 state printing plant;
- 37 (n) Officers and employees of the Washington state fruit 38 commission;

1 (o) Officers and employees of the Washington apple commission;

4

6 7

10 11

1213

14

15

16 17

18

19

2021

22

23

24

25

2627

28

29

30

3132

33

- 2 (p) Officers and employees of the Washington state dairy products commission;
  - (q) Officers and employees of the Washington tree fruit research commission;
    - (r) Officers and employees of the Washington state beef commission;
    - (s) Officers and employees of the Washington grain commission;
- 8 (t) Officers and employees of any commission formed under chapter 9 15.66 RCW;
  - (u) Officers and employees of agricultural commissions formed under chapter 15.65 RCW;
  - (v) Officers and employees of the nonprofit corporation formed under chapter 67.40 RCW;
    - (w) Executive assistants for personnel administration and labor relations in all state agencies employing such executive assistants including but not limited to all departments, offices, commissions, committees, boards, or other bodies subject to the provisions of this chapter and this subsection shall prevail over any provision of law inconsistent herewith unless specific exception is made in such law;
    - (x) In each agency with fifty or more employees: Deputy agency heads, assistant directors or division directors, and not more than three principal policy assistants who report directly to the agency head or deputy agency heads;
      - (y) All employees of the marine employees' commission;
    - (z) Staff employed by the department of ((community, -trade, -and conomic development)) commerce to administer energy policy functions and manage energy site evaluation council activities under RCW 43.21F.045(2)(m);
    - (aa) Staff employed by Washington State University to administer energy education, applied research, and technology transfer programs under RCW 43.21F.045 as provided in RCW 28B.30.900(5).
    - (2) The following classifications, positions, and employees of institutions of higher education and related boards are hereby exempted from coverage of this chapter:
- 35 (a) Members of the governing board of each institution of higher 36 education and related boards, all presidents, vice presidents, and 37 their confidential secretaries, administrative, and personal 38 assistants; deans, directors, and chairs; academic personnel; and

- executive heads of major administrative or academic divisions employed by institutions of higher education; principal assistants to executive heads of major administrative or academic divisions; other managerial or professional employees in an institution or related board having substantial responsibility for directing or controlling program operations and accountable for allocation of resources and program results, or for the formulation of institutional policy, or for carrying out personnel administration or labor relations functions, legislative relations, public information, development, senior computer systems and network programming, or internal audits and investigations; and any employee of a community college district whose place of work is one which is physically located outside the state of Washington and who is employed pursuant to RCW 28B.50.092 and assigned to an educational program operating outside of the state of Washington;
  - (b) The governing board of each institution, and related boards, may also exempt from this chapter classifications involving research activities, counseling of students, extension or continuing education activities, graphic arts or publications activities requiring prescribed academic preparation or special training as determined by the board: PROVIDED, That no nonacademic employee engaged in office, clerical, maintenance, or food and trade services may be exempted by the board under this provision;
  - (c) Printing craft employees in the department of printing at the University of Washington.
  - (3) In addition to the exemptions specifically provided by this chapter, the director of personnel may provide for further exemptions pursuant to the following procedures. The governor or other appropriate elected official may submit requests for exemption to the director of personnel stating the reasons for requesting such exemptions. The director of personnel shall hold a public hearing, after proper notice, on requests submitted pursuant to this subsection. If the director determines that the position for which exemption is requested is one involving substantial responsibility for the formulation of basic agency or executive policy or one involving directing and controlling program operations of an agency or a major administrative division thereof, the director of personnel shall grant the request and such determination shall be final as to any decision made before July 1, 1993. The total number of additional exemptions

permitted under this subsection shall not exceed one percent of the number of employees in the classified service not including employees of institutions of higher education and related boards for those agencies not directly under the authority of any elected public official other than the governor, and shall not exceed a total of twenty-five for all agencies under the authority of elected public officials other than the governor.

The salary and fringe benefits of all positions presently or hereafter exempted except for the chief executive officer of each agency, full-time members of boards and commissions, administrative assistants and confidential secretaries in the immediate office of an elected state official, and the personnel listed in subsections (1)(j) through (v) and (y) and (2) of this section, shall be determined by the director of personnel. Changes to the classification plan affecting exempt salaries must meet the same provisions for classified salary increases resulting from adjustments to the classification plan as outlined in RCW 41.06.152.

((For the twelve months following)) From February 18, 2009, through June 30, 2011, a salary or wage increase shall not be granted to any position exempt from classification under this chapter, except that a salary or wage increase may be granted to employees pursuant to collective bargaining agreements negotiated under chapters 28B.52, 41.56, 47.64, or 41.76 RCW, or negotiated by the nonprofit corporation formed under chapter 67.40 RCW, and except that increases may be granted for positions for which the employer has demonstrated difficulty retaining qualified employees if the following conditions are met:

(a) The salary increase can be paid within existing resources; and
(b) The salary increase will not adversely impact the provision of client services.

Any agency granting a salary increase from the effective date of this section through June 30, 2011, to a position exempt from classification under this chapter shall submit a report to the fiscal committees of the legislature no later than July 31, 2011, detailing the positions for which salary increases were granted, the size of the increases, and the reasons for giving the increases.

Any person holding a classified position subject to the provisions of this chapter shall, when and if such position is subsequently exempted from the application of this chapter, be afforded the following rights: If such person previously held permanent status in another classified position, such person shall have a right of reversion to the highest class of position previously held, or to a position of similar nature and salary.

Any classified employee having civil service status in a classified position who accepts an appointment in an exempt position shall have the right of reversion to the highest class of position previously held, or to a position of similar nature and salary.

A person occupying an exempt position who is terminated from the position for gross misconduct or malfeasance does not have the right of reversion to a classified position as provided for in this section.

- 13 Sec. 2. RCW 41.06.133 and 2009 c 534 s 2 and 2009 c 5 s 2 are each reenacted and amended to read as follows:
  - (1) The director shall adopt rules, consistent with the purposes and provisions of this chapter and with the best standards of personnel administration, regarding the basis and procedures to be followed for:
- 18 (a) The reduction, dismissal, suspension, or demotion of an 19 employee;
  - (b) Training and career development;
- (c) Probationary periods of six to twelve months and rejections of probationary employees, depending on the job requirements of the class, except that entry level state park rangers shall serve a probationary period of twelve months;
  - (d) Transfers;
  - (e) Promotional preferences;
    - (f) Sick leaves and vacations;
- 28 (q) Hours of work;

6 7

8

10

11

12

15

16

17

20

2526

27

- 29 (h) Layoffs when necessary and subsequent reemployment, except for 30 the financial basis for layoffs;
  - (i) The number of names to be certified for vacancies;
- (j) Adoption and revision of a state salary schedule to reflect the prevailing rates in Washington state private industries and other governmental units. The rates in the salary schedules or plans shall be increased if necessary to attain comparable worth under an implementation plan under RCW 41.06.155 and, for institutions of higher education and related boards, shall be competitive for positions of a

similar nature in the state or the locality in which an institution of higher education or related board is located. Such adoption and revision is subject to approval by the director of financial management in accordance with chapter 43.88 RCW;

- (k) Increment increases within the series of steps for each pay grade based on length of service for all employees whose standards of performance are such as to permit them to retain job status in the classified service. ((For the twelve months following)) From February 18, 2009, through June 30, 2011, a salary or wage increase shall not be granted to any exempt position under this chapter, except that a salary or wage increase may be granted to employees pursuant to collective bargaining agreements negotiated under chapters 28B.52, 41.56, 47.64, or 41.76 RCW, or negotiated by the nonprofit corporation formed under chapter 67.40 RCW, and except that increases may be granted for positions for which the employer has demonstrated difficulty retaining qualified employees if the following conditions are met:
- (i) The salary increase can be paid within existing resources; and

  (ii) The salary increase will not adversely impact the provision of client services;

Any agency granting a salary increase from the effective date of this section through June 30, 2011, to a position exempt under this chapter shall submit a report to the fiscal committees of the legislature no later than July 31, 2011, detailing the positions for which salary increases were granted, the size of the increases, and the reasons for giving the increases.

- (1) Optional lump sum relocation compensation approved by the agency director, whenever it is reasonably necessary that a person make a domiciliary move in accepting a transfer or other employment with the state. An agency must provide lump sum compensation within existing resources. If the person receiving the relocation payment terminates or causes termination with the state, for reasons other than layoff, disability separation, or other good cause as determined by an agency director, within one year of the date of the employment, the state is entitled to reimbursement of the lump sum compensation from the person;
- (m) Providing for veteran's preference as required by existing statutes, with recognition of preference in regard to layoffs and subsequent reemployment for veterans and their surviving spouses by giving such eligible veterans and their surviving spouses additional

credit in computing their seniority by adding to their unbroken state 1 service, as defined by the director, the veteran's service in the 2 military not to exceed five years. For the purposes of this section, 3 "veteran" means any person who has one or more years of active military 4 5 service in any branch of the armed forces of the United States or who has less than one year's service and is discharged with a disability 6 7 incurred in the line of duty or is discharged at the convenience of the government and who, upon termination of such service, has received an 8 9 honorable discharge, a discharge for physical reasons with an honorable 10 record, or a release from active military service with evidence of service other than that for which an undesirable, bad conduct, or 11 12 dishonorable discharge shall be given. However, the surviving spouse 13 of a veteran is entitled to the benefits of this section regardless of 14 the veteran's length of active military service. For the purposes of this section, "veteran" does not include any person who has voluntarily 15 retired with twenty or more years of active military service and whose 16 17 military retirement pay is in excess of five hundred dollars per month.

- (2) Rules adopted under this section by the director shall provide for local administration and management by the institutions of higher education and related boards, subject to periodic audit and review by the director.
- (3) Rules adopted by the director under this section may be superseded by the provisions of a collective bargaining agreement negotiated under RCW 41.80.001 and 41.80.010 through 41.80.130. The supersession of such rules shall only affect employees in the respective collective bargaining units.
- (4)(a) The director shall require that each state agency report annually the following data:
- (i) The number of classified, Washington management service, and exempt employees in the agency and the change compared to the previous report;
- (ii) The number of bonuses and performance-based incentives awarded to agency staff and the base wages of such employees; and
  - (iii) The cost of each bonus or incentive awarded.
- (b) A report that compiles the data in (a) of this subsection for all agencies will be provided annually to the governor and the appropriate committees of the legislature and must be posted for the public on the department of personnel's agency web site.

18

19

2021

22

2324

25

2627

28

29

3031

32

33

34

35

3637

- Sec. 3. RCW 41.06.500 and 2009 c 5 s 3 are each amended to read as follows:
- (1) Except as provided in RCW 41.06.070, notwithstanding any other 3 provisions of this chapter, the director is authorized to adopt, after 4 5 consultation with state agencies and employee organizations, rules for managers as defined in RCW 41.06.022. These rules shall not apply to 6 7 managers employed by institutions of higher education or related boards or whose positions are exempt. The rules shall govern recruitment, 8 appointment, classification and allocation of positions, examination, 9 10 and career development, hours of work, probation, certification, compensation, transfer, affirmative action, promotion, 11 12 layoff, reemployment, performance appraisals, discipline, and any and 13 all other personnel practices for managers. These rules shall be 14 separate from rules adopted for other employees, and to the extent that the rules adopted under this section apply only to managers shall take 15 16 precedence over rules adopted for other employees, and are not subject 17 to review by the board.
- 18 (2) In establishing rules for managers, the director shall adhere 19 to the following goals:

20

21

22

23

24

25

2627

28

29

3031

32

3334

3536

- (a) Development of a simplified classification system that facilitates movement of managers between agencies and promotes upward mobility;
- (b) Creation of a compensation system that provides flexibility in setting and changing salaries, and shall require review and approval by the director in the case of any salary changes greater than five percent proposed for any group of employees;
- (c) Establishment of a performance appraisal system that emphasizes individual accountability for program results and efficient management of resources; effective planning, organization, and communication skills; valuing and managing workplace diversity; development of leadership and interpersonal abilities; and employee development;
- (d) Strengthening management training and career development programs that build critical management knowledge, skills, and abilities; focusing on managing and valuing workplace diversity; empowering employees by enabling them to share in workplace decision making and to be innovative, willing to take risks, and able to accept and deal with change; promoting a workplace where the overall focus is

- on the recipient of the government services and how these services can be improved; and enhancing mobility and career advancement opportunities;
  - (e) Permitting flexible recruitment and hiring procedures that enable agencies to compete effectively with other employers, both public and private, for managers with appropriate skills and training; allowing consideration of all qualified candidates for positions as managers; and achieving affirmative action goals and diversity in the workplace;
  - (f) Providing that managers may only be reduced, dismissed, suspended, or demoted for cause; and
    - (g) Facilitating decentralized and regional administration.
  - (3) ((For-the-twelve-months-following)) From February 18, 2009, through June 30, 2011, a salary or wage increase shall not be granted to any position under this section, except that increases may be granted for positions for which the employer has demonstrated difficulty retaining qualified employees if the following conditions are met:
- 19 (a) The salary increase can be paid within existing resources; and
- 20 <u>(b) The salary increase will not adversely impact the provision of</u> 21 <u>client services</u>.

Any agency granting a salary increase from the effective date of this section through June 30, 2011, to a position under this section shall submit a report to the fiscal committees of the legislature no later than July 31, 2011, detailing the positions for which salary increases were granted, the size of the increases, and the reasons for giving the increases.

- 28 **Sec. 4.** RCW 43.03.030 and 2009 c 549 s 5007 are each amended to read as follows:
  - (1) Wherever the compensation of any appointive state officer or employee is fixed by statute, it may be hereafter increased or decreased in the manner provided by law for the fixing of compensation of other appointive state officers or employees; but this subsection shall not apply to the heads of state departments.
- 35 (2) Wherever the compensation of any state officer appointed by the 36 governor, or of any employee in any office or department under the 37 control of any such officer, is fixed by statute, such compensation may

45

6 7

8

9

11 12

13

14

15

16

17

18

30

31

32

33

hereafter, from time to time, be changed by the governor, and he or she shall have power to fix such compensation at any amount not to exceed the amount fixed by statute.

1 2

3

4 5

6 7

8

21

2223

24

2526

27

28

2930

31

32

- (3) ((For-the-twelve-months-following)) From February 18, 2009, through June 30, 2011, a salary or wage increase shall not be granted to any position under this section, except that increases may be granted for positions for which the employer has demonstrated difficulty retaining qualified employees if the following conditions are met:
- 10 (a) The salary increase can be paid within existing resources; and
  11 (b) The salary increase will not adversely impact the provision of
  12 client services.
- Any agency granting a salary increase from the effective date of
  this section through June 30, 2011, to a position exempt under this
  section shall submit a report to the fiscal committees of the
  legislature no later than July 31, 2011, detailing the positions for
  which salary increases were granted, the size of the increases, and the
  reasons for giving the increases.
- 19 **Sec. 5.** RCW 43.03.040 and 2009 c 5 s 5 are each amended to read as 20 follows:

The directors of the several departments and members of the several boards and commissions, whose salaries are fixed by the governor and the chief executive officers of the agencies named in RCW 43.03.028(2) as now or hereafter amended shall each severally receive such salaries, payable in monthly installments, as shall be fixed by the governor or the appropriate salary fixing authority, in an amount not to exceed the recommendations of the committee on agency officials' salaries. ((For the twelve months following)) From February 18, 2009, through June 30, 2011, a salary or wage increase shall not be granted to any position under this section, except that increases may be granted for positions for which the employer has demonstrated difficulty retaining qualified employees if the following conditions are met:

- 33 (1) The salary increase can be paid within existing resources; and
- 34 (2) The salary increase will not adversely impact the provision 35 client services.
- Any agency granting a salary increase from the effective date of this section through June 30, 2011, to a position under this section

- 1 <u>shall submit a report to the fiscal committees of the legislature no</u>
- 2 <u>later than July 31, 2011, detailing the positions for which salary</u>
- 3 increases were granted, the size of the increases, and the reasons for
- 4 giving the increases.
- 5 **Sec. 6.** RCW 41.60.150 and 2000 c 139 s 2 are each amended to read 6 as follows:
- 7 Other than suggestion awards and incentive pay unit awards,
- 8 agencies shall have the authority to recognize employees, either
- 9 individually or as a class, for accomplishments including outstanding
- 10 achievements, safety performance, longevity, outstanding public
- 11 service, or service as employee suggestion evaluators and implementors.
- 12 Recognition awards may not exceed two hundred dollars in value per
- 13 award. Such awards may include, but not be limited to, cash or such
- 14 items as pen and desk sets, plaques, pins, framed certificates, clocks,
- 15 and calculators. Award costs shall be paid by the agency giving the
- 16 award. From the effective date of this section through June 30, 2011,
- 17 recognition awards may not be given in the form of cash or cash
- 18 <u>equivalents such as gift certificates or gift cards.</u>
- 19 <u>NEW SECTION.</u> **Sec. 7.** This act does not apply to a salary or wage
- 20 increase that may be granted to employees whose salary or wage is paid
- 21 predominately through agriculture commodity assessments under Title 15
- 22 RCW.
- 23 <u>NEW SECTION.</u> **Sec. 8.** (1) Notwithstanding sections 1 through 5 of
- 24 this act, institutions of higher education may grant a wage or salary
- 25 increase for additional academic responsibilities during the summer
- 26 quarter if the following conditions are met:
- 27 (a) The salary increase can be paid within existing resources; and
- 28 (b) The salary increase will not adversely impact the provision of client services.
- 30 (2) Any institution granting a wage or salary increase under this
- 31 section from the effective date of this section through June 30, 2011,
- 32 shall submit a report to the fiscal committees of the legislature no
- 33 later than July 31, 2011, detailing the positions for which salary
- 34 increases were granted, the size of the increases, and the reasons for
- 35 giving the increases.

<u>NEW\_SECTION.</u> **Sec. 9.** This act is necessary for the immediate preservation of the public peace, health, or safety, or support of the state government and its existing public institutions, and takes effect immediately.

Passed by the Senate February 9, 2010. Passed by the House January 28, 2010. Approved by the Governor February 15, 2010. Filed in Office of Secretary of State February 16, 2010.

1 2